

# Tokyo Aerospace Symposium 2015 / Application Form

Send to: Tokyo Big Sight Inc. Secretariat of Tokyo Aerospace Symposium 2015 / 3-11-1, Ariake, Koto-ku, Tokyo 135-0063, Japan Tel. +81-3-5530-1324 Fax. +81-3-5530-1222

- With the acceptance of this Exhibit Application Form by the Organizers, an application for a display in the Tokyo Aerospace Symposium 2015 will be regarded to have been established between the exhibit applicant and the Organizers. The applicant, moreover, must comply with the rules and regulations on displays, shown on the back of this Exhibit Application Form, as well as any other additional rules and regulations which the Organizers deem as necessary.
- The personal information you provide to us will be rigorously managed at our company. Please also note that we may occasionally send you information on trade fairs and exhibitions hosted by Tokyo Big Sight Inc.

① **Applicant** [Described information is published in official handouts.]

《Application Deadline: May 29 (Fri.), 2015》

Date	2015 / /	Co-exhibitors	Yes*	No
Company Name	URL http://			
Address	TEL FAX			
Responsible Person	Name:	Title/Division:		
Contact Person	Name:	Title/Division:		
	Address:			
	TEL	FAX		
	E-mail			

\* If you have co-exhibitors, additional documents must be submitted. We will contact you at a later date regarding the documents.

② **Space Required and Exhibition Booth Fee** (Please choose and check the boxes.) [1 booth = 9m<sup>2</sup> (Width 3m / Depth 3m / Height 2.7m)] 《Payment Deadline: June 30 (Tue.), 2015》

	① Unit Price	② Number of Booths Space Required		③ Total
<input type="checkbox"/> Basic Booth	JPY 350,000 (Tax excluded)	booth(S)		JPY
<input type="checkbox"/> Package Booth (Basic Booth Fee included)	<input type="checkbox"/> 1 Booth Type A JPY 432,000 (Tax excluded)	<input type="checkbox"/> 1 Booth Type B JPY 450,000 (Tax excluded)	<input type="checkbox"/> 2 Booths Type A JPY 834,000 (Tax excluded)	<input type="checkbox"/> 2 Booths Type B JPY 880,000 (Tax excluded)

③ **Booth Type Requested** (Please choose and check the boxes.)

a. Single-low booths 


 b. Double-low booths 


 c. Island booths ( m x m )
 

Applicable for 8 booths or more
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\*Management office might change your request.

④ **Exhibit Categories** (Please choose and check the boxes.) [Described information is published in official handouts.]

**[Areas]** (Check all that apply)  I. Aviation  II. Space  III. Others ( )

**[Categories]** (Check all that apply)

<input type="checkbox"/> A. Transport and flights	<input type="checkbox"/> 1. Transport, flights <input type="checkbox"/> 2. Ground control stations, ground facilities, airport facilities/equipments <input type="checkbox"/> 3. Ground control support <input type="checkbox"/> 4. Security system <input type="checkbox"/> 5. Servicing and repairs <input type="checkbox"/> 6. Fuel <input type="checkbox"/> 7. Others ( )
<input type="checkbox"/> B. Aerospace utilization	<input type="checkbox"/> 1. Rocket launch equipment <input type="checkbox"/> 2. Space utilization <input type="checkbox"/> 3. Telecommunications and broadcasting <input type="checkbox"/> 4. Remote Sensing, observing, surveying, airborne imagery <input type="checkbox"/> 5. Others ( )
<input type="checkbox"/> C. Airframe, airframe components and parts	<input type="checkbox"/> 1. Airframe and main airframe parts (Aircraft, Helicopters, unmanned craft, Rockets, Satellites) <input type="checkbox"/> 2. Exterior equipment and parts <input type="checkbox"/> 3. Accessories, interior parts and fixtures <input type="checkbox"/> 4. Electronic and electric equipment-related parts <input type="checkbox"/> 5. Precision and electronic parts, semiconductors <input type="checkbox"/> 6. Painting and dyes <input type="checkbox"/> 7. Lubricants, oils, etc. <input type="checkbox"/> 8. Others ( )
<input type="checkbox"/> D. Related equipments and products	<input type="checkbox"/> 1. Machine tools, industrial machinery, environmental machinery <input type="checkbox"/> 2. Tools and jigs <input type="checkbox"/> 3. Measurement devices, measuring instruments, test devices, analyzers <input type="checkbox"/> 4. Materials <input type="checkbox"/> 5. Computer system-related items (hardware and software) <input type="checkbox"/> 6. Others ( )
<input type="checkbox"/> E. Technologies	<input type="checkbox"/> 1. Processing of compound materials <input type="checkbox"/> 2. Metal processing <input type="checkbox"/> 3. Resin processing <input type="checkbox"/> 4. Thermal treatment and surface treatment processing <input type="checkbox"/> 5. Welding, meltdown, ablation <input type="checkbox"/> 6. Forging and casting <input type="checkbox"/> 7. Measurement, analysis, tests <input type="checkbox"/> 8. Assembly <input type="checkbox"/> 9. Coating <input type="checkbox"/> 10. Design and trial production <input type="checkbox"/> 11. Others ( )
<input type="checkbox"/> F. Others	<input type="checkbox"/> 1. R&D, Industry-government-academia collaborative projects <input type="checkbox"/> 2. Enterprise location <input type="checkbox"/> 3. Temporary staffing and personnel education <input type="checkbox"/> 4. Investigation and certification of standards <input type="checkbox"/> 5. Consulting and surveys <input type="checkbox"/> 6. Mass media, newspapers, publishing <input type="checkbox"/> 7. Visual images, content, <input type="checkbox"/> 8. Entertainment <input type="checkbox"/> 9. Models, Promotional items <input type="checkbox"/> 10. Travel <input type="checkbox"/> 11. Others ( )

⑤ **Scheduled Products and Contents of Exhibit**

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**Signature of the responsible person**

Date _____	Signature _____
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# Exhibition Rules and Regulations

## Article 1. Organizer

The Tokyo Metropolitan Government and Tokyo Big Sight Inc. (hereinafter referred to as "the Organizer") will host the Tokyo Aerospace Symposium 2015 (hereinafter referred to as "the Exhibition").

## Article 2. Exhibitors

1. The exhibitors shall be institutions, corporations and organizations that applied for participation in the Exhibition, and whose participation was approved by the Organizer.
2. The organizer may deny the exhibit when the contents of the exhibit do not fit the purpose of this exhibition. The organizer is not liable for any damage that may be caused by the denial.

## Article 3. Management office

1. To implement the Exhibition, the Organizer shall set up the Tokyo Aerospace Symposium 2015 Management office (hereinafter referred to as "the Management office") in Tokyo Big Sight Inc.
2. The Organizer shall delegate the authority for operations related to the holding of the Exhibition to the Management office.

## Article 4. Application for participation in the Exhibition and approval

1. Those applying for participation in the Exhibition must first agree to comply with these Exhibition Rules and Regulations, fill in the necessary items in the Exhibit Application Form, and submit it to the Management office.
2. With the acceptance by the Management office of an applicant's application for participation in the Exhibition, the application for participation in the Exhibition shall be regarded to have been established between the Organizer and the applicant.
3. The Organizer will check the content of the application and send an Application Confirmation Slip to those applicants that they are judged to be in compliance with the intent of the Exhibition by Organizer.
4. A contract between the Organizer and the applicant shall be regarded to have been established at the time that the Application Confirmation Slip in the preceding paragraph is sent.
5. Even after the contract has been established, the Organizer may reject an application for participation in the Exhibition if it judges that the content of the exhibit fails to meet the objective of the Exhibition. The Organizer and the Management office shall not be held responsible for any losses, etc. that result from such rejection.

## Article 5. Charging of the fees for display booths and payment thereof

1. After the contract between the Organizer and the applicant has been established, the Management office shall charge the fees for exhibit booths to the Exhibitor. The Exhibitor must pay the fees to the bank account designated by the
2. Management office before Tuesday, June 30, 2015. The Exhibitor must pay the bank transfer fees.

## Article 6. Cancellation and/or changes of exhibit(s) by the exhibitor

1. If an exhibitor decides to cancel all or part of the exhibits after having applied for participation in the Exhibition, it may do so after clearly writing the fact and the reason(s) thereof, and notifying the fact to the Organizer.
2. The Exhibitor must pay the following cancellation fee to the Organizers, with the date on which the Organizer had received the aforementioned written document, made as the date of cancellation.

Date on which the Management office has received a notice of exhibit cancellation in writing	Cancellation fee
After Monday, June 1, 2015 Before Tuesday, June 30, 2015	50% of Exhibition Booth Fee
On / After Wednesday, July 1, 2015	100% of Exhibition Booth Fee

3. If an Exhibitor has not paid an amount corresponding to the above clause, it must pay it at once. If the amount which the Exhibitor has already paid exceeds the amount corresponding to the above clause, the Organizer shall return the surplus amount.
4. If an Exhibitor decides to change the form of exhibit, it can do so only if it made an application for change to the Management office at least 90 days before the holding of the Exhibition and if the Organizer has approved of it.

## Article 7. Cancellation of exhibit by the Organizer

1. The organizer will cancel the exhibit without any admonition when the exhibitor is determined as a crime syndicate, a member of a crime syndicate, an affiliate of a crime syndicate, a corporate extortionist, a social activist, etc. (collectively referred to as "antisocial forces"), or if it is determined that the exhibitor is not fit to this exhibition. In such a case, the organizer is not liable for any damage inflicted to the corresponding exhibitor. Also, the organizer is allowed to demand compensation of damages caused by this to the corresponding exhibitor. Any paid exhibition fee will not be refunded.
2. The Organizer may cancel the exhibit of an Exhibitor who has failed to pay the exhibition booth fee by the designated date.
3. Exhibitors whose exhibit has been cancelled based on the preceding paragraph shall pay 50% of the exhibition booth fee to the Organizer as a penalty for breach of contract.

## Article 8. Determination and reallocation of the position of the exhibit booth

1. The Management office shall decide the position of the exhibit booths by taking into consideration factors such as zoning, type of exhibits, and the scale of exhibits.
2. The Management office may reallocate a booth even after the position of the booth has been announced, by taking into consideration factors such as enhancement of exhibit effects and circumstances related to keeping the visitors in order. In this case, the Exhibitor cannot demand compensation for damage related to changes in the position of the booth and expenses that accrue in association with those changes.

## Article 9. Prohibition of booth subleasing, etc.

The Exhibitor may not sublease, buy/sell, exchange, or transfer its company's booths without the Organizer's approval.

## Article 10. Installation and removal of display items, etc.

1. The Exhibitor shall bring the exhibit items, etc., to the venue and install them within the time frame that will be announced by the Management office at a later date. If the Exhibitor does not occupy the booth within this designated time frame, the Organizer shall regard the contract as having been cancelled, and shall possess the right to use said booth in any method they deem appropriate. In this case, the Exhibitor shall pay to the Organizer the cancellation fee set forth in Article 6, with said designated date being established as the date of cancellation.
2. The Exhibitor must first obtain the approval of the Management office for bringing in, moving, and carrying out of the exhibit items, etc., during the period of the Exhibition, and must proceed with the work only after having received the approval.
3. Exhibit items and decorations, etc., placed inside the booth must be taken out within a time frame that will be notified by the Management office at a later date. Any items that are not taken out within this time frame shall be removed by the Organizer. Any costs that accrue as a result shall be borne by the Exhibitor, and charged to the Exhibitor by the Management office at a later date.

## Article 11. Use of the booth

1. All demonstrations or any other advertising and sales activities shall be restricted to areas inside the company's booth. The Exhibitor shall be held responsible for ensuring that the passageways near the booth will not become congested because of its demonstrations or any other advertising and sales activities.
2. The Exhibitor must give sufficient consideration to making sure that the decorations and designs of its booth do not block the adjacent booths of other companies. If a complaint is lodged from an adjacent booth, the Management office shall determine the need for changing the decorations and/or designs from the standpoint of running and managing the Exhibition. If changes are judged to be necessary, the Exhibitor of said booth must agree to such changes.
3. The Management office shall have the right to restrict exhibit items that are deemed problematic because of the sound they emit, the method of operation, materials, or any other reasons. It also has the right to prohibit or remove exhibit items that do not match the objectives of the Exhibition, based on the standpoint of running and managing the Exhibition. This authority shall cover people, actions, printed matter and any other matters which the Organizer regards as being problematic.
4. In the aforementioned clause, if there is a need for restrictions or removal, the Organizer and Management office shall not be held responsible and the Exhibitor cannot make a claim against the Organizer or Management office for any expenses that accrue in conjunction with said restrictions or removal.

## Article 12. Exemption from obligation to pay compensation

1. The Organizer and the Management office shall have no obligation, under any circumstances, to pay compensation for any theft, loss, damage, etc. to the exhibit items, the articles brought into the venue in connection with the display (including personal belongings brought into the venue by the Exhibitor or people associated with the Exhibitor), or the exhibit booth facilities, or to all of the above. The Organizer and the Management office shall have no obligation, under any
2. circumstances, to pay compensation for any physical harm or bodily harm to the Exhibitor, the Exhibitor's employees or agents, other people associated with the Exhibitor, or a third party, or to all of the above, that is caused by the exhibit of the Exhibitor (including demonstrations, etc.), or the fact of the Exhibitor putting a display in the Exhibition, or by all of the above.

## Article 13. Compensation for damages

The Exhibitor must pay compensation for any and all losses and damages resulting from breakage of the venue building structures or facilities, breakage of a third party's exhibit booth facilities and exhibits, and/or injury to the human body caused by the carelessness of the Exhibitor or its agents.

## Article 14. Cancellation of the Exhibition

1. If the Organizer judges that the holding or continuation of the Exhibition is impossible or difficult due to reasons attributable to an act of God, it can cancel or suspend the holding of the Exhibition.
2. Reasons attributable to an act of God mentioned in the previous clause shall mean typhoons, floods, wind damage, epidemics, earthquakes, fires, explosions, other accidents, actions, violence, civil strife, strikes or other labor disputes caused by public enemies, as well as decisions on legal regulations made by the government and local public authorities.
3. The Exhibitor cannot claim compensation from the Organizer or the Management office for damages and losses it has suffered because of the latter's decisions.

## Article 15. Compliance with the stipulations set forth in Japanese laws and regulations

The Exhibitor must comply with the stipulations set forth in the laws and regulations of Japan. It must pay special attention to the laws and regulations related to aviation and fire-fighting, and to the import/export of weapons.

## Article 16. Compliance with the Exhibition Rules and Regulations

1. The Exhibitor must comply with these Exhibition Rules and Regulations as well as rules, etc., that the Organizer provides for separately (Exhibit Application Form, Exhibitors Manual, etc.).
2. The Organizer can change various rules and regulations because of unavoidable reasons. The Exhibitor must agree to this in advance and comply with the new rules and regulations, etc., that will be established after such changes.
3. Should the Exhibitor violate these rules and regulations, etc., the Organizer may reject its exhibits, regardless of the reason. The Organizer and the Management office shall not be held responsible for any losses, etc., that accrue in such a case.
4. These Exhibition Rules and Regulations, as well as rules, etc., that the Organizer provides for separately and the related contracts shall be interpreted in accordance with the laws of Japan. The Tokyo District Court shall have exclusive jurisdiction over lawsuits and other procedures related to these rules, regulations and contracts.

## Article 17. Questions and doubts

The Organizer shall retain the right to make the final decision regarding any matters not stipulated in the Exhibition Rules and Regulations, or if there are any questions and doubts regarding the Exhibition Rules and Regulations.